

Orion Community Cable Communications Commission
Regular Meeting Agenda
7:00 PM, Thursday, April 27, 2023
Orion Neighborhood Television Studio

Members Present: Ralph Painter, Joseph Belanger, Nancy Moshier, Tom Watson, Penny Shults, Sarah Paine

Members Absent: Carl Cyrowski, Kim Urbanowski, Jim Zsenyuk

Also Present: Administrator Barbara Taylor, ONTV Executive Director Ian Locke, AKA Architects Associate Scott Reynolds, Cunningham-Limp Estimator Scott Wheeler

1. Call to Order - called to order at 7:00

2. Call to Public – none needed

3. Approval of Agenda – Motion to approve made by J. Belanger, S. Paine seconded. Motion passed.

4. Approval of Minutes

A. Regular Meeting February 9, 2023 – T. Watson moved to approve. N. Moshier seconded. Motion passed.

5. ONTV Garage Project Update

A. I. Locke – Updates from AIA & Cunningham-Limp Manager – Q&A regarding project.

P. Shults made the motion to proceed with the proposal presented on 4.27.23 in the amount of \$389,000.

Authorize Auger & Associates & Cunningham Limp to proceed with the drawings and request building proposals and bring back to the OCCC Board to award the bid & begin construction of the 36 X 36 structure. T. Watson seconded. Motion Passed. Roll Call: Aye – P. Shults, T. Watson, P. Belanger, N. Moshier – Opposed – R. Painter, S. Payne.

6. Commission Business

A. Protec – Non-Binding Invoice – I. Locke Shared PROTEC agenda. Moved by J. Belanger to join PROTEC for 2023 – 2024 in the amount of \$4,416.25, P. Shults seconded. Motion passed.

B. Outdated Village and Township Cable Ordinances – Review from December – Moved by P. Shults to table and review in June. Seconded by T. Watson. Motion passed.

C. OTT (over the top) Custom Channels – Info Update I. Locke. Information regarding availability to have ONTV with customized channels on streaming devices and costs.

7. ONTV Board Report – P. Shults made motion to receive and file. S. Paine seconded. Motion passed.

A. March 15, 2023 Synopsis

B. January 11, 2023 Minutes

8. Treasurer's Report

A. Payment of Bills

Moved by P. Shults and seconded by T. Watson to approve payment of the bills paid between meetings in the amount of \$115,231.21. Motion passed.

B. Audit – will get packet to CPA in late May.

C. New Signer Cards – update on process with Oxford Bank.

D. Joint Resolution signed documents will be received and filed from the Village and Township.

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Commission Administrator, 248-393-0147, at least seventy-two hours in advance of the meeting, if requesting accommodations.

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9. Cable Providers' Reports

A. Comcast – Letter March 7, 2023 re: Changes to Xfinity TV Services (rates & program)

Moved by T. Watson and seconded by S. Paine to receive and file the Cable Providers' Reports. Motion passed.

10. Administrator's Report

A. Subscriber Concerns Log – B. Taylor updated - 6 calls since last meeting - 3-hang ups, 1 wrong #, 1 – needed larger remote, 1 – needed to cancel. There is a large number keypad remote available for subscribers.

B. May Admin Schedule – Updated admin availability.

C. Plaques delivered – Doug & Sarah – via USPS

D. Insurance – due in June, J. Belanger to sign application.

E. Potential visit from Comcast Rep this year – suggested to request for June or October.

11. Conferences and Conference Reports

A. ACM National, June 27-29, 2023, Brooklyn, New York

B. NATOA National, October 2-5, 2023, Long Beach, California

Contact administrator if you plan to attend.

12. Communications Received

None

13. Commission Comments –

Tom Watson – Thank you Ralph, nice to have you back – happy it is summertime.

Sarah Paine – Welcome back Ralph – thank you Tom for running meetings.

Pat Belanger – Much appreciation for Ian Locke – he does an amazing job.

Penny – Look forward to Kim coming back – very faithful in the vendors for the garage they are amazing, a good first step for the commission.

Nancy – Thank you for the good people – OCCCC enjoyable to work with.

Ralph – In voting against garage – he would like to see some extra money for the garage.

Need a business plan for OCCCC he will work on one with Pat Belanger.

14. Adjournment

Moved to adjourn by T. Watson and seconded by J. Belanger. Motion passed. Adjourned 8:56 pm.

Draft submitted by:

N. Moshier - Secretary

B. Taylor - Administrator

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