

Orion Community Cable Communications Commission  
Minutes of Regular Meeting  
December 8, 2022  
Orion Neighborhood Television Studio

Members Present: Ralph Painter, Tom Watson, Nancy Moshier, Joseph P. Belanger,  
Kim Urbanowski, Carl Cyrowski, Sarah Paine, Penny Shults, Jim Zsenyuk

Members Absent: None

Also Present: Administrators Diane Griffiths and Barbara Taylor and ONTV Executive Director  
Ian Locke

Budget Public Hearing called to order at 7:02 PM.

There were no comments made at the hearing nor received prior to the meeting.

Hearing closed at 7:03 PM.

**1. Call to Order**

Regular meeting called to order at 7:03 PM by Chair R. Painter.

**2. Call to Public**

None.

**3. Approval of Agenda**

Moved by J. Belanger, seconded by P. Shults to approve the agenda as presented. Motion carried.

**4. Approval of Minutes**

**A. Regular Meeting of October 13, 2022**

Moved by P. Shults, seconded by K. Urbanowski to approve the minutes as submitted. Motion carried.

**5. Commission Business**

**A. Outdated Village and Township Cable Ordinances**

Discussion of options as written by M. Watzka. Moved by P. Shults to receive and file and to review at the February meeting. Seconded by J. Belanger. Motion carried.

**B. Orion Township/OCCCC Building Agreement**

Suggested to continue process to update and streamline practices with the Building Agreement. Discussed to keep current document intact and administrator to start with an addendum. Board needs to agree on who has the final say on structural changes. Committee formed I. Locke, B. Taylor, K. Urbanowski to work on agreement and report back at February meeting.

**C. ONTV Garage Update**

I. Locke presented documents from architect. P. Shults moved that we conceptually agree and reach out to architects and C. Barnett. Seconded by J. Zsenyuk. Motion carried.

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**D. 2023 Proposed Meeting Schedule**

Moved by P. Shults, seconded by K. Urbanowski to approve the 2023 meeting schedule as presented. Motion carried.

Discussion of moving meetings to 6 pm. Moved by C. Cyrowksi to start at 6pm. No second.

**E. Meet New Administrator**

Introduction of B. Taylor and discussion of contract. Moved by P. Shults, seconded by T. Watson. Motion carried.

**F. Outgoing Administrator Evaluation**

Retirement bonus of \$500/year for 32 years of service. Moved by P. Shults, seconded by T. Watson. Motion carried.

**G. Recognition of Departing OCCCC Members S. Luchinger and D. Hobbs.**

Moved by P. Shults to honor both in the same manner as in the past, seconded by K. Urbanowski. Motion carried.

**H. Election of Officers for 2023**

Moved by P. Shults, seconded by S. Paine to accept the following slate of officers:

Chair: Ralph Painter

Vice Chair: Tom Watson

Secretary: Nancy Moshier

Treasurer: Joseph P. Belanger

Deputy Treasurer: Kim Urbanowski

Motion carried.

**6. ONTV Board Report**

**A. November 9, 2022 Synopsis**

**B. September 14, 2022 Minutes**

Moved by P. Shults, seconded by J. Zsenyuk to receive and file the report. Motion carried.

**7. Treasurer's Report**

**A. Payment of Bills**

Moved by P. Shults, seconded by S. Paine to approve payment of the bills presented for payment at the meeting in the amount of \$17,186.79. Motion carried.

**B. 2023 Proposed Budget**

Moved by P. Shults, seconded by K. Urbanowski to adopt the budget and forward it to Orion Township and the Village of Lake Orion to be approved by joint resolution. Motion carried.

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**8. Cable Providers' Reports**

**A. Comcast**

1. **October 18, 2022 Letter re: New Government Affairs Liaison**
2. **November 16, 2022 Letter re: Important Information – Price Changes**
3. **Third Quarter 2022 Franchise/PEG Fees Report, Township and Village**

**B. AT&T**

1. **Third Quarter 2022 Franchise/PEG Fees Report, Township and Village**

Moved by P. Shults, seconded by S. Paine to receive and file. Motion carried.

**9. Administrator's Report**

**A. Subscriber Concerns Log**

Moved by S. Paine, seconded by J. Zsenyuk to receive and file. Motion carried.

**10. Conferences and Conference Reports**

**A. Alliance for Community Media, Fort Wayne, IN, November 3-4, 2022 – R. Painter**

R. Painter's conference report was received and filed.

**11. Communications Received**

None.

**12. Commissioner Comments**

Comments included thank you to all, welcome new members and happy holidays. P. Shults suggested bringing new Comcast liaison in for a meeting and to get the news out to low-income residents about \$30 monthly subsidies. T. Watson shared LO schools will be placing wreaths at Great Lakes Cemetery on Veterans' graves on December 17, all invited. R. Painter suggested getting the word out about what ONTV does -perhaps Facebook. Orientation for all new members.

**13. Adjournment**

Moved by R. Painter, seconded by J. Zsenyuk to adjourn the meeting. Motion carried. Meeting adjourned at 9:15 PM.

Respectfully submitted,

Secretary Nancy Moshier  
Administrator Barbara Taylor