

Orion Community Cable Communications Commission
Minutes of Special Meeting
January 11, 2023
Orion Neighborhood Television Studio

Members Present: Tom Watson, Nancy Moshier, Joseph P. Belanger,
Kim Urbanowski, Sarah Paine, Penny Shults,

Members Absent: Ralph Painter, Carl Cyrowski, Jim Zsenyuk

Also Present: Administrator Barbara Taylor, ONTV Executive Director
Ian Locke, Scott Reynolds, AIA, Associate AKA Architects Inc.

1. Call to Order

Special meeting called to order at 6:33 pm by Vice Chair, T. Watson.

2. Meeting Agenda approved as presented.

3. Review first step in ONTV Garage Project

S. Reynolds introduced himself and gave an overview of his background, experience working with township, DPW garage, fire stations, new build on station one, township parks and recs and on the township offices.

S. Reynolds is an Orion Township resident and associate at AKA Architects Inc, the firm is fully registered with Oakland County and Orion Township.

Explanation of the project and preliminary drawings work done to date (included in December meeting packet and handed out today). Preliminary drawings are a concept. Specifics need be completed to get final quotes and timelines for Board approval.

Questions, concerns and answers with Board & S. Reynolds.

Subjects covered:

Contingency is important to include in the proposal.

Timeline for materials.

Topography.

Connected building would be beneficial.

Storage or mezzanine to be considered

Guaranteed price quote.

Retaining wall.

Dimensions.

Utilities & Insulation.

Discussed that the Board approved concept of the Garage project at December 2022 meeting. The next steps of drawings must be completed to receive bids and guaranteed price quotes.

Orion Community Cable Communications Commission
Minutes of Special Meeting
January 11, 2023
Orion Neighborhood Television Studio

P. Shults moved to authorize the scope of the \$12,950 final drawings as first step in getting finite details for Board to review and vote on the project. Seconded by K. Urbanowski. Motion carried. S. Paine opposed.

13. Adjournment

Moved by P. Shults, seconded by K. Urbanowski to adjourn the meeting. Motion carried. Meeting adjourned at 7:13 PM.

Respectfully submitted,

Secretary - Nancy Moshier
Administrator - Barbara Taylor

DRAFT