

Orion Community Cable Communications Commission  
Minutes of Regular Meeting  
June 9, 2022  
Orion Neighborhood Television Studio

\*\*\*\*\* DRAFT MINUTES – TO BE APPROVED AT NEXT REGULAR MEETING \*\*\*\*\*

Members Present: Ralph Painter, Tom Watson (at Agenda Item #11), Joseph P. Belanger,  
Sarah Luchsinger, Sarah Paine, Penny Shults

Members Absent: Doug Hobbs, Kim Urbanowski, Jim Zsenyuk

Also Present: Don Walker, Ian Locke, Diane Griffiths

**1. Call to Order**

Meeting called to order at 7:05 pm by Chair R. Painter.

**2. Call to Public**

None.

**3. Approval of Agenda**

Moved by P. Shults, seconded by S. Luchsinger to approve the agenda with the following additions:  
Add Agenda Item 5.D. Administrator, and Item 8.A.2 June 1 Letter re: Regional Sports Networks.  
Motion carried.

**4. Approval of Minutes**

**A. Regular Meeting of April 28, 2022**

Moved by P. Shults, seconded by S. Paine to approve the minutes as submitted. Motion carried.

**5. Commission Business**

**A. Outdated Village and Township Cable Ordinances**

Attorney Mike Watza is planning to have a draft document ready for the August meeting.

**B. Orion Township/OCCCC Building Operating Agreement**

R. Painter shared the current agreement with Township resident and Attorney Don Walker, who is willing to help update the Agreement.

Moved by J. Belanger, seconded by S. Luchsinger to reach out to Township Supervisor Chris Barnett to set up a meeting to discuss updating the Agreement, with R. Painter, J. Belanger, S. Luchsinger, I. Locke, D. Griffiths, and D. Walker to represent the Cable Commission. Motion carried.

**C. Re-appoint ONTV Board Members Tom Watson and Sarah Paine**

Moved by S. Luchsinger, seconded by P. Shults to re-appoint T. Watson and S. Paine to two year terms on the ONTV Board, ending June 30, 2024. Motion carried.

**D. Administrator**

D. Griffiths will not be asking to have her contract renewed at the end of the year. P. Shults suggested that the Administrator position could be combined with the Chamber of Commerce Director position, as they are looking for a new Director. S. Luchsinger offered to help D. Griffiths with a procedures manual. I. Locke suggested adding the management of the government channel to the Administrator's duties.

Moved by J. Belanger, seconded by S. Luchsinger to appoint R. Painter, J. Belanger, S. Luchsinger, and I. Locke to a committee to draft a job description for the Commission Administrator position. Motion carried.

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**6. ONTV Board Report**

**A. Minutes of March 9, 2022 Meeting**

**B. Synopsis of May 11, 2022 Meeting**

Moved by J. Belanger, seconded by S. Luchsinger to receive and file. Motion carried.

**7. Treasurer's Report**

**A. Payment of Bills**

Moved by S. Paine, seconded by P. Shults to approve payment of the bills paid between meetings in the amount of \$4,389.18 and the bills presented for payment at the meeting in the amount of \$6,526.32 for a total amount of \$10,915.50. Motion carried.

**8. Cable Providers' Reports**

**A. Comcast**

**1. First Quarter 2022 Franchise/PEG Fees Report**

**2. June 1, 2022 Letter re: Regional Sports Networks**

**B. AT&T**

**1. First Quarter 2022 franchise/PEG Fees Report**

Moved by S. Paine, seconded by S. Luchsinger to receive and file. Motion carried.

**9. Administrator's Report**

**A. Subscriber Concerns Log – None**

**B. Article: Cable TV's New Business Model is Giving Up**

**C. Article: The Uncertain Future of Public Access Television**

Moved by P. Shults, seconded by J. Belanger to receive and file. Motion carried.

**10. Conferences and Conference Reports**

**A. Alliance for Community Media, Chicago, June 28 – 30, 2022**

**B. NATOA, Denver, August 30 – September 2, 2022**

R. Painter and I. Locke are planning to attend the ACM Conference, J. Belanger is planning to attend the NATOA conference.

**11. Communications Received**

**A. May 4, 2022 Letter from Orion Township Re-Appointing R. Painter to OCCCC**

**B. May 12, 2022 Letter from Orion Township Re-Appointing T. Watson to OCCCC**

Moved by S. Luchsinger, seconded by P. Shults to receive and file the communications.  
Motion carried.

**12. Commissioner Comments**

P. Shults: it's nice to have Don Walker at the meeting, she's looking forward to working on the Agreement. She appreciates D. Griffiths. She suggested that ONTV participate in some way in any big events at the Orion Center.

S. Luchsinger: D. Griffiths will be missed, she's a great communicator.

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- S. Paine: Is D. Griffiths replaceable? D. Griffiths got her involved in access 25 years ago. She wishes her the best.
- T. Watson: remembers working with D. Griffiths way back. She's a great asset and he appreciates her and thanks her for all she's done.
- J. Belanger: Brett Saunders and I hired her, I taught her how to use Quicken.
- R. Painter: Plenty of time to say good bye to D. Griffiths. He wants to point out I. Locke's recent accomplishments: the annual food drive, he facilitated a therapy session with an out of state psychologist for Oxford High School students in the ONTV studio, there is now an Explorer Post at ONTV, he implemented podcast classes, helped with the new strategic plan and the community survey. Handicap doors and new surveillance cameras have been installed. Computers have been purchased for Lake Orion High School and sound proofing has been installed in the Village Hall chambers. I Locke set up a way for S. Luchsinger to attend Village Council meetings virtually when she wasn't able to attend in person after the birth of her son.

**13. Adjournment**

Moved by S. Luchsinger, seconded by P. Shults to adjourn the meeting. Motion carried. Meeting adjourned at 8:21 pm.

Respectfully submitted,

Doug Hobbs, Secretary  
Diane Griffiths, Administrator