

Orion Community Cable Communications Commission
Minutes of Regular Meeting
February 13, 2020
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion
Draft Minutes – to be approved at the April meeting

Members Present: Tom Watson, John Ranville, Donni Steele, Doug Hobbs, Sarah Paine, John Steimel

Members Absent: Ralph Painter, Joseph P. Belanger, Jim Zsenyuk

Also Present: Administrator Diane Griffiths, ONTV Executive Director Ian Locke,
Orion Township Public Library Director Karen Knox

1. Call to Order

Meeting called to order at 7:00 pm by Vice Chair T. Watson.

2. Call to Public

None

3. Approval of Agenda

Moved by J. Ranville, seconded by S. Paine to approve the agenda as presented, adding Item 8.A.3. Fourth Quarter 2019 Franchise/PEG Fee Reports. Motion carried.

4. Approval of Minutes

A. Regular Meeting of December 11, 2019

Moved by D. Hobbs, seconded by J. Ranville to approve the minutes as submitted. Motion carried.

5. Commission Business

A. Grant #191201, Orion Township Public Library

I. Locke briefly described each company that provided a bid, and noted that Advanced Lighting and Sound updated their previous quote to better compare prices. There was a question as to which Crestron would be best, and whether or not some pieces of equipment were needed. K. Knox stated that she could eliminate some items if needed, and will go back to the Library Board for what isn't covered by the OCCCC grant.

Moved by D. Steele, seconded by J. Ranville to approve the grant in the amount of \$40,000, to be used in the best way from the quotes obtained. Motion carried.

B. 2019 Financial Audit

Moved by J. Steimel, seconded by S. Paine to hire Michael DeVries to conduct the 2019 Audit at a cost not to exceed \$5,250. Motion carried.

6. ONTV Board Report

A. November, 2019 Meeting Minutes

B. January, 2020 Meeting Synopsis

Moved by J. Steimel, seconded by D. Hobbs to receive and file the report. Motion carried.

7. Treasurer's Report

A. Payment of Bills

Moved by J. Steimel, seconded by J. Ranville to approve the payment of bills paid between meetings in the amount of \$99,038.30, and the bills presented for payment at the meeting in the amount of \$4,966.78, for a total of \$104,005.08. Motion carried.

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8. Cable Providers' Reports

A. Comcast

1. January 9, 2020 Letter re: Xfinity TV Changes
2. January 23, 2020 Letter re: Xfinity Changes
3. Fourth Quarter 2019 Franchise/PEG Fee Reports

B. AT&T

1. Fourth Quarter 2019 Franchise/PEG Fee Report – Village of Lake Orion

Moved by J. Steimel, seconded by S. Paine to receive and file the providers' reports.
Motion carried.

9. Administrator's Report

A. Subscriber Concerns Log – None

10. Upcoming Conferences and Conference Reports

A. Alliance for Community Media National, Chicago, Illinois, June 30 – July 2

B. NATOA National, Denver, Colorado, August 31 – September 3

C. Great Lakes Media Show, Lansing, March 3 – 4

Commission members interested in attending a conference should talk to D. Griffiths.

11. Communications Received

A. Joint Township/Village Resolution Approving OCCCC 2020 Proposed Budget

Moved by D. Steele, seconded by S. Paine to receive and file the Orion Township Resolution, with the corrected Village of Lake Orion resolution to follow. Motion carried.

12. Commissioner Comments

J. Ranville thanked T. Watson for running a good meeting. D. Steele encouraged members to call legislators regarding #5229, the enabling act to form the Regional Transportation Authority (RTA).
S. Paine was glad to see the studio very busy for the food drive.

13. Adjournment

Moved by J. Ranville, seconded by J. Steimel to adjourn the meeting. Motion carried. Meeting adjourned at 7:31 pm.

Respectfully submitted,

John Ranville, Secretary

Diane Griffiths, Administrator