

Orion Community Cable Communications Commission

Minutes of Regular Meeting

June 13, 2019

Orion Neighborhood Television Studio

**\*\*\*DRAFT MINUTES – TO BE APPROVED AT THE AUGUST MEETING\*\*\***

Members Present: Ralph Painter, Joseph P. Belanger, John Ranville, Donni Steele, Doug Hobbs, John Steimel, Tom Watson

Members Absent: Sarah Paine, Jim Zsenyuk

Also Present: Administrator Diane Griffiths

1. Call to Order

Meeting called to order by Chair R. Painter at 7:03 pm.

2. Call to Public

None

3. Approval of Agenda

Moved by D. Hobbs, seconded by T. Watson to approve the agenda as presented with the following additions: Agenda Item 9A. Additional Concerns, and 11B. Email from Marion Ginopolis. Motion carried.

4. Approval of Minutes

A. Regular Meeting of April 25, 2019

Moved by J. Steimel, seconded by J. Ranville to approve the minutes as submitted. Motion carried.

5. Commission Business

A. Public Access Management Agreement

R. Painter pointed out that the addendum that the committee drafted was not included with the agreement. Moved by J. Ranville, seconded by D. Hobbs to table the agreement until the next meeting and to send the agreement with the addendum to the attorney. Motion carried.

B. Equipment Disposal Policy

The ONTV Board will write a disposal policy. Moved by J. Belanger, seconded by J. Ranville to table this until the next meeting. Motion carried.

6. ONTV Board Report

A. March, 2019 Meeting Minutes

B. May, 2019 Meeting Synopsis

Moved by J. Ranville, seconded by J. Steimel to receive and file the minutes and synopsis. Motion carried.

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7. Treasurer's Report

A. Payment of Bills

Moved by D. Hobbs, seconded by J. Ranville to approve payment of the bills paid between meetings in the amount of \$568.26 and the bills presented for payment at the meeting in the amount of \$120,508.98 for a total of \$121,095.24. Motion carried.

Treasurer J. Belanger reported that there has been a reduction in franchise/PEG fees from the cable providers, and for the first time it appears that there will be less received than budgeted.

B. 2018 Financial Audit

The audit will be available next week. Moved by D. Steele, seconded by J. Ranville to have the administrator email the audit to commission members and have M. DeVries file the audit with the state. Motion carried.

C. Correction to 2019 Budget

Treasurer J. Belanger explained the discrepancy in the prior year carryover on the 2019 Proposed Budget, and noted that the correction has been made. Moved by J. Ranville, seconded by J. Belanger to accept the revision. Motion carried.

8. Cable Providers' Reports

A. Comcast

1. First Quarter 2019 Franchise/PEG Fee Report
2. May 23, 2019 Letter re: Changes to Premier Package

B. AT&T

1. First Quarter 2019 Franchise/PEG Fee Report

Moved by J. Steimel, seconded by J. Ranville to receive and file the reports. Motion carried.

9. Administrator's Report

A. Subscriber Concerns Log

B. Additional Concerns

Moved by J. Ranville, seconded by J. Steimel to receive and file the report. Motion carried.

10. Upcoming Conferences and Conference Reports

A. Alliance for Community Media National Conference, July 10-12, 2019, Portland, Oregon

B. NATOA National Conference, September 23-26, 2019, Tampa, Florida

C. ACM Central States Regional Conference and Philo Festival, October 16-18, 2019

Neither R. Painter nor J. Belanger plan to attend the ACM Central States Conference

11. Communications Received

A. Letter from Penny Shults confirming S. Paine's re-appointment to OCCCC

B. Email from Marion Ginopolis

R. Painter will draft a congratulatory letter to M. Ginopolis, with copies to Orion Township and the Village of Lake Orion.

Moved by D. Steele, seconded by J. Ranville to receive and file the communications. Motion carried.

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12. Commissioner Comments

R. Painter was very pleased with the report of testimony before the U.S Senate Committee on Science, Commerce, and Transportation Subcommittee on Communications, Technology, Innovation, and the Internet regarding “The State of the Television and Video Marketplace”.

J. Belanger reported that an ONTV show, Community Corner, received the 2019 Jim Neubacher Media Award presented by the Community Mental Health Association of Michigan, although ONTV was not mentioned. This was a state-wide recognition. D. Hobbs reported that the audio and video on the government channel don’t match up. R. Painter doesn’t think that we will lose ONTV anytime soon, even with everything going on.

13. Adjournment

Moved by J. Ranville, seconded by J. Belanger to adjourn the meeting. Motion carried. Meeting adjourned at 8:20 pm.

Respectfully submitted,

John Ranville, Secretary

Diane Griffiths, Administrator