

Orion Community Cable Communications Commission  
Minutes of Regular Meeting  
August 8, 2019  
Orion Neighborhood Television Studio

Members Present: Ralph Painter, Sarah Paine, Joseph P. Belanger, Doug Hobbs,  
John Steimel, Tom Watson

Members Absent: John Ranville, Donni Steele, Jim Zsenyuk

Also Present: OCCCC Administrator Diane Griffiths, ONTV Executive Director Ian Locke

**1. Call to Order**

Meeting called to order at 7:02 pm by Chair R. Painter.

**2. Call to Public**

None.

**3. Approval of Agenda**

Moved by D. Hobbs, seconded by J. Belanger to approve the agenda as presented. Motion carried.

**4. Approval of Minutes**

**A. Regular Meeting of June 13, 2019**

Moved by D. Hobbs, seconded by S. Paine to approve the minutes as submitted. Motion carried.

**5. Commission Business**

**A. Public Access Management Agreement**

Moved by J. Steimel, seconded by T. Watson to approve the agreement. Motion carried.

**B. Equipment Disposal Policy**

Administrator D. Griffiths provided three different drafts for a policy. Moved by J. Steimel, seconded by J. Belanger to adopt Draft #3. Motion carried.

**C. FCC Proposed Third Report and Order and Initial Effect on PEG**

R. Painter made some calculations and said that there could possibly be a reduction of \$200,000 annually in franchise fees, which should not adversely affect Orion Neighborhood Television's funding.

Moved by D. Hobbs, seconded by J. Belanger to receive and file the information. Motion carried.

**D. Request from ONTV to Donate \$5,000 to the**

**Alliance for Community Media for Advocacy Efforts**

I. Locke reminded Commission members that ONTV donated \$5,000 to NATOA last fall for advocacy efforts. ONTV received a \$2,300 refund from AT&T this year after switching services. He would like to support the ACM's efforts to fight the FCC Order which will directly impact ONTV, with a one-time donation of \$5,000. Moved by J. Belanger, seconded by D. Hobbs that OCCCC agrees that ONTV can spend \$5,000 from their contingency funds in support of ACM lobbying efforts. Motion carried.

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**6. ONTV Board Report**

**A. July, 2019 Meeting Synopsis**

**B. May, 2019 Meeting Minutes**

Moved by J. Belanger, seconded by J. Steimel to receive and file the synopsis and minutes. Motion carried.

**C. Annual Report**

D. Hobbs suggested making copies of the annual report available to the public at the Village Hall. Moved by J. Steimel, seconded by S. Paine to receive and file the report and thank ONTV and Ian for providing the information to OCCCC, and everyone volunteering and working for ONTV. Motion carried.

**7. Treasurer's Report**

**A. Payment of Bills**

Moved by J. Steimel, seconded by T. Watson to approve payment of the bills paid between meetings in the amount of \$8,235.00 and the bills presented at the meeting in the amount of \$3,322.55, for a total of \$11,557.55. Motion carried.

**B. 2018 Financial Audit**

Moved by D. Hobbs, seconded by T. Watson to receive and file the audit prepared by Michael DeVries, forward it to the Village of Lake Orion and Orion Township, and file it with the State. Motion carried.

Treasurer J. Belanger reported that \$200,000 was transferred from the Oxford Bank checking account to the Oakland County Investment Pool on July 31. M. DeVries recommended that transfers should be recorded in the minutes. J. Belanger is planning to transfer money from the Bank of America checking account and the Comerica money market account to CDs in order to earn a better interest rate.

**8. Cable Providers' Reports**

**A. Comcast**

**1. June 11, 2019 Letter re: Upcoming Programing Change**

**2. June 24, 2019 Letter re: Xfinity on Demand App on TiVo Devices Discontinued**

**B. AT&T**

Moved by D. Hobbs, seconded by J. Belanger to receive and file the reports. Motion carried.

**9. Administrator's Report**

**A. Subscriber Concerns Log**

Moved by J. Belanger, seconded by S. Paine to receive and file. Motion carried.

**10. Upcoming Conferences and Conference Reports**

**A. Alliance for Community Media National Conference, July 10 – 12, 2019, Portland, Oregon**

**1. J. Belanger's Conference Report**

**2. R. Painter's Conference Report**

Moved by J. Steimel, seconded by J. Belanger to receive and file the reports. Motion carried.

**B. NATOA National Conference, September 23 – 26, 2019, Tampa, Florida**

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**C. ACM Central States Regional Conference and Philo Festival, October 16 – 18, 2019,  
Wyoming, Michigan**

**11. Communications Received**

**A. July 3 Letter from Michigan Department of Treasury re: Audit Report**

Moved by D. Hobbs, seconded by J. Steimel to receive and file. Motion carried.

**12. Commissioner Comments**

D. Hobbs reported again that the audio and video of Village Council meetings is off. I. Locke is aware of the issue and they are working on it. J. Steimel is working with I. Locke on what is needed for the new Township Hall. He believes that most of the cablecasting equipment in place now is relatively new and should be moved to the new building. He also thinks the Township should be responsible for the infra-structure, making sure fiber is there. I. Locke agreed that there shouldn't be a need to purchase much new equipment. T. Watson works at Channel 7 and they have TVU Network. He suggests that I. Locke check it out for the Township. S. Paine commended J. Belanger and R. Painter on their nice conference reports. She agrees with J. Steimel regarding ONTV. J. Belanger thanked the Board for allowing him to attend the conference in Portland, and said that the State received the financial audit, just two weeks late. R. Painter thanked the Board for his attendance at the conference, and said that it was a good conference although he was disappointed with the fundraising event. J. Belanger would like to see more Hometown entries because the entry fees would help support them, and could also provide some publicity. R. Painter suggested that four entries would be good to enter.

**13. Adjournment**

Moved by J. Steimel, seconded by D. Hobbs to adjourn the meeting. Motion carried. Meeting adjourned at 8:29 pm.

Respectfully submitted,

Diane Griffiths  
Administrator