

Orion Community Cable Communications Commission
Minutes of Regular Meeting
August 10, 2017
Orion Neighborhood Television Studio, 1349 Joslyn Road, Lake Orion

Members Present: Ralph Painter, Lucy Koscierzynski, Joseph P. Belanger,
Donni Steele, Doug Hobbs, John Steimel

Members Absent: John Ranville, Sarah Paine, Jim Zsenyuk

Also Present: Ian Locke, Diane Griffiths

1. Call to Order

Meeting called to order at 7:06 by Chair R Painter.

2. Call to Public

None.

3. Approval of Agenda

Moved by J. Steimel, seconded by L. Koscierzynski to approve the agenda as presented. Motion carried.

4. Approval of Minutes

A. Regular Meeting of June 8, 2017

Moved by J. Steimel, seconded by D. Steele to approve the minutes as presented. Motion carried.

5. Commission Business

A. Franchise/PEG Fee Report

There was concern that, with AT&T dropping its Uverse service, franchise/PEG fees received by the cable commission would be affected. The report shows that, although AT&T franchise/PEG fees are slightly declining, franchise/PEG fees overall are increasing.

Moved by D. Steele, seconded by J. Steimel to receive and file the report. Motion carried.

B. Downtown Fiber Run

The cable box was left outside 37 East Flint Street when the Village Hall was moved to Church Street, but the fiber was moved to the new Village Hall. I. Locke would like fiber run from behind Lockharts (37 East Flint Street) to the new Village Hall, terminating in the cablecasting control room. This would give the capability to cablecast live from the downtown area. The cost for Comcast to run the fiber would be \$3,727.95.

Moved by L. Koscierzynski, seconded by D. Hobbs to approve payment of \$3,727.95 to Comcast, to come from Capital Improvement, to run fiber from behind Lockharts to the new Village Hall.

Motion carried.

6. Treasurer's Report

A. Payment of Bills

Moved by J. Steimel, seconded by L. Koscierzynski to pay the bills presented in the amount of \$125,416.64. Motion carried.

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B. 2016 Financial Audit

Moved by L. Koscierzynski, seconded by J. Steimel to accept the 2016 Financial Audit and forward it to the State of Michigan, Orion Township, and the Village of Lake Orion. Motion carried.

C. 2017 Budget Amendment: Grants

Moved by J. Belanger, seconded by L. Koscierzynski to amend the Grants category of the 2017 budget by moving \$77,000 from Carryover to Grants, increasing the Grants category to \$167,000. Motion carried.

7. ONTV Board Report

A. May, 2017 Meeting Minutes

Moved by L. Koscierzynski, seconded by J. Belanger to receive and file. Motion carried.

B. July, 2017 Meeting Synopsis

Moved by J. Steimel, seconded by D. Steele to receive and file. Motion carried.

C. Building Update

I. Locke reported that a double pane window in the lobby was cracked a couple of years ago and is now foggy and starting to get moldy. He was advised that it should be covered by insurance, and Jeff Stout should be contacted. There is no new information on the burned out parking lot lights or the gap at the back door.

D. Annual Report

I. Locke presented the ONTV 2016 Annual Report. He stated that he created a database to help keep more accurate records. There were 901 programs processed for the year, the highest ever. At the request of the Village Manager, three Village of Lake Orion meetings were added to the cablecast schedule: DDA, BZA, and Planning Commission.

Moved by L. Koscierzynski, seconded by D. Hobbs to receive and file the report, and commend I. Locke for doing an excellent job. Motion carried.

8. Cable Providers' Reports

A. Comcast

1. July 26 Letter re: Comcast Agreement for Residential Services

B. AT&T

Moved by J. Steimel, seconded by D. Steele to receive and file the Cable Providers' Reports. Motion carried.

9. Administrator's Report

A. Subscriber Concerns Log

Moved by D. Hobbs, seconded by J. Belanger to receive and file. Motion carried.

10. Upcoming Conferences and Conference Reports

A. Alliance for Community Media Conference, Minneapolis, MN, July 11 – 14, 2017

1. R. Painter Report

R. Painter was impressed by the immigrant interviews that were done by a woman attending the conference. He bought her books, and would like to see something like this done at ONTV.

Moved by D. Steele, seconded by L. Koscierzynski to receive and file. Motion carried.

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B. NATOA National Conference, Seattle, WA, September 11 – 14, 2017

C. Philo Awards Ceremony, Lake Orion, MI, October 20, 2017

11. Communications Received

A. Thank you Card from Dragon Broadcasting Class

B. July 14, 2017 Letter from Michigan Department of Treasury

Moved by D. Steele, seconded by J. Steimel to receive and file the communications. Motion carried.

12. Adjournment

Moved by L. Koscierynski, seconded by D. Steele to adjourn. Motion carried. Meeting adjourned at 8:31 pm.

Respectfully submitted,

Diane Griffiths
Administrator