

Orion Community Cable Communications Commission  
Minutes of Regular Meeting  
April 13, 2017  
Lake Orion High School, Room 351

Members Present: Lucy Koscierzynski, Joseph P. Belanger, John Ranville, Donni Steele, Doug Hobbs, Sarah Paine

Members Absent: Ralph Painter, John Steimel, Jim Zsenyuk

Also Present: Diane Griffiths, Ian Locke, Roger Smith, Richard Koscierzynski, Jak LaBounty, Brandon Morrow, Stephen Hawley

**1. Call to Order**

Meeting called to order by Vice-Chair L. Koscierzynski at 7:08 pm.

**2. Call to Public**

None.

**3. Approval of Agenda**

Moved by J. Ranville, seconded by D. Hobbs to approve the agenda as presented. Motion carried.

**4. Approval of Minutes**

**A. Regular Meeting of February 9, 2017**

Moved by S. Paine, seconded by D. Hobbs to approve the minutes as submitted. Motion carried.

**5. Commission Business**

**A. Grant #170401, Lake Orion Community Schools**

R. Smith is requesting a grant to purchase a new Tricaster and other equipment. The Tricaster in use now will be traded in. The new Tricaster will have the capacity to use the high school control room for shoots in the building outside the studio. It will also allow the ONTV control room to control school cameras using a network connection designed by Advanced Lighting and Sound.

Moved by J. Ranville, seconded by J. Belanger to approve Grant #170401 in the amount of \$89,397. J. Belanger: aye, D. Hobbs: aye, L. Koscierzynski: aye, S. Paine: aye, J. Ranville: aye, D. Steele: aye. Motion carried.

J. Ranville suggested letting the public know through the Lake Orion Review. D. Steele would like R. Smith to make a presentation to the Township Board.

**6. Treasurer's Report**

**A. Payment of Bills**

Moved by J. Ranville, seconded by D. Hobbs to approve payment of the bills paid between meetings in the amount of \$53,243.60 and the bills presented for payment at the meeting in the amount of \$118,298.51, for a total amount of \$171,542.11. Motion carried.

Moved by D. Steele, seconded by J. Ranville to amend the budget by increasing the Grants category from \$40,000 to \$90,000. Motion carried.

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Minutes of Regular Meeting  
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Moved by D. Steele, seconded by S. Paine to prepay the crime insurance at a cost of \$3,757.00. Motion carried.

Moved by D. Steele, seconded by J. Ranville to amend the budget by increasing the Insurance category from \$1,500 to \$4,000. Motion carried.

**B. Oakland County Investment Pool – New Account**

**1. OCCCC Investment Policy**

**2. OCCCC Financial Policies and Procedures**

D. Steele provided the most recent statement for this account and pointed out the comparatively high interest rate. S. Paine asked if the money in this account is insured, D. Steele responded that it is not. J. Belanger stated that this investment account is allowed by the OCCCC Investment Policy and that there is less risk with this account than having that amount of money in a bank account insured by the FDIC only up to \$250,000. He also stated that the money would need to be put in three different banks in order to be FDIC insured. Moved by D. Steele, seconded by J. Ranville to receive and file the information. Motion carried.

**7. ONTV Board Report**

**A. January, 2017 Meeting Minutes**

Moved by J. Steimel, seconded by D. Hobbs to receive and file. Motion carried.

**B. March, 2017 Meeting Synopsis**

Moved by J. Steimel, seconded by D. Hobbs to receive and file. Motion carried.

**C. Building Update**

I. Locke has been talking to the Township about fixing the parking lot lights. The back door still has the portable ramp, it has not been repaired yet. The HVAC system seems to be stable. The ants are back in the kitchen, Terminix has been out to take care of the problem. The Township staff has been very helpful.

J. Belanger asked what the plans are for the LOCS Administration building. I. Locke has been told that they are not moving at this time. He is holding off on upgrades to the cablecasting equipment until a final decision has been made. He will meet with Superintendent Marion Ginopolis after graduation to find out what the plans are.

**8. Cable Providers' Reports**

**A. Comcast**

**1. February 6, 2017 Letter re: Channel Lineup Change**

Moved by S. Paine, seconded by D. Hobbs to receive and file. Motion carried.

**B. AT&T**

No report.

**9. Administrator's Report**

**A. Subscriber Concerns Log**

There were no concerns reported for this time period.

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**10. Upcoming Conferences and Conference Reports**

**A. Alliance for Community Media Conference, Minneapolis, MN, July 11 – 14, 2017**

R. Painter is interested in attending this conference.

**B. NATOA National Conference, Seattle, WA, September 11 – 14, 2017**

J. Belanger, L. Koscierynski, and S. Paine are interested in attending this conference

**11. Communications Received**

None.

**12. Commissioner Comments**

J. Belanger reported seeing R. Painter in Florida and he looks good.

**13. Adjournment**

Moved by S. Paine, seconded by J. Belanger to adjourn the meeting. Motion carried. Meeting adjourned at 8:10 pm.

Respectfully submitted,

John Ranville, Secretary

Diane Griffiths, Administrator